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|  | MEDAIRE LIMITED  **KIT REPAIR FORM** | Doc. No./Rev. No | MAL 01-01 R10 |
| Revision Date | 12 February 2021 |
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# PLEASE SEE NOTES BELOW FOR COMPLETION OF FORM AND TURNAROUND TIME FOR YOUR KITS;

PLEASE COMPLETE THIS FORM AND INCLUDE WITH THE EQUIPMENT TO BE REPAIRED. MEDAIRE LTD’S REPAIR FACILITY IS SEPARATE FROM ITS ADMINISTRATIVE OFFICES. KITS SHIPPED TO THE ADMINISTRATIVE OFFICE AT FARNBOROUGH AIRPORT WILL BE DELAYED AND WILL INCUR ADDITIONAL SHIPPING CHARGES.

* Your Company name and contact details are required.
* Please highlight the second language required for the Aircraft First Aid (AFAK) kit contents card, if this is known. All Aircraft First Aid Kit (AFAK) come with English contents card as the first language however AMC1.CAT.IDE.A.220 regulations state that the kit must include a second content card in a different language.
* The “date required for return” field must be correct, this should indicate the latest date that it is acceptable for you to receive the repaired kit, please note that ASAP is not acceptable and a delay in turnaround time will result in forms received with this on them.
* Please supply your courier details for the return shipment, by this we mean your courier name, account number and service level. If this information is not supplied it will result in a delay in processing your kits. If collection is required from a third party we ask that the arrangements are handled by you and details are supplied on your kit repair form for our information only.
* For NEW clients please note there will be a period of 2 days for us to set up your account and pre-payment will be required for the repair of your kits.
* AOG Service for new kits is only available on Aircraft First Aid kit (AFAK) and Advanced Aviation Medical Kit (AAMK).
* AOG is not guaranteed as this is dependent on the capacity of our manufacturing unit at the time of receipt.
* All work will be carried out on the proviso that your account with MedAire is in good order i.e. there are no overdue invoices outstanding for payment – please note that MedAire’s standard payment terms are 30 days.

# OUR TURNAROUND TIMES (TAT) ARE AS FOLLOWS:

* + STANDARD

MedAire facility to receive the kit by 10:30 a.m. latest (Day One) Repair will be processed and dispatched the following day (Day Two)

If you are collecting your kits this means that they can be collected on Day Two after 16:00hrs (reminder - if collection is being made by a third party we ask that the arrangements are handled by you)

* + AOG – PLEASE NOTE THAT THIS SERVICE IS DEPENDENT ON THE CAPACITY OF OUR MANUFACTURING UNIT AND AS SUCH IS NOT GUARANTEED

# AOG fees per kit are £60.00/€75.00/$100.00

MedAire facility must receive the kit by 10:30 a.m. latest (Day One)

Repair will be processed and refurbished and dispatched the same day (Day One)

If you are collecting your kits this means that they can be collected on Day One after 16:00hrs (reminder - if collection is made by a third party we ask that the arrangements are handled by you)

N.B. Any kit received after 10:30 a.m. will be processed the following day.

N.B. Day is denoted as working day only and does not include public holidays. Based on UK working day and public holidays.

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Please ship to:

MedAire Refurbishment Department, MedSupply International

29 avenue de la Gare, 78310 Coignières, France Tel + 33 1 30 05 05 40 |VAT#FR55387511975

|  |  |  |
| --- | --- | --- |
| COMPANY NAME | CONTACT NAME: | PURCHASE ORDER #: |
| EMAIL: | TEL: | VAT NUMBER\*: |

# PLEASE ADVISE THE DATE THAT YOU REQUIRE THE KIT(S) BACK: AOG £60.00/€75.00/$100.00

**PLEASE SUPPLY COURIER DETAILS BELOW:**

**NOTE: If a courier or service is not provided we will ship via a recommended courier and the costs added to the final invoice.**

|  |  |  |
| --- | --- | --- |
| COURIER NAME: ACCOUNT NUMBER:  SERVICE LEVEL REQUIRED: | SHIPPING ADDRESS: | BILLING ADDRESS:  including contact name, address, email & telephone |

**PLEASE NOTE:** Your shipment should be marked correctly for a repair; you are responsible for any Import or Shipping fees. Costs/administration/importation fees due to missing or incorrect details on the form will be added to the final invoice.

# Please note that the commodity (tariff) code for medical kits is 30 06 50 00 00, this should be stated on your Shipping paperwork.

\* If you are a European Registered Company please ensure that you provide us with your VAT (TURN) Number.

\*\*FBOS/MAINTENANCE/MANAGEMENT COMPANIES: Please provide the name of the company that *owns* the kit as they may have a contract with MedAire which already covers the cost of the repair. Unless disclosed, this repair will be charged at standard rates.

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| --- | --- | --- | --- | --- | --- | --- |
| KIT / AED TYPE (REFER TO KIT ID TAG) QUANTITY KIT SERIAL  NUMBER | | | | | AIRCRAFT REGISTRATION | NAME OF END USER |
|  | AIRCRAFT FIRST AID KIT | **AFAK | AFAK 1.0** | |  |  |  |  |
|  | AIRCRAFT FIRST AID KIT WITH RX| **AFAK Rx** | |  |  |  |  |
|  | EMERGENCY MEDICAL KIT | **EMK** | |  |  |  |  |
|  | ADVANCED AVIATION MEDICAL KIT | **AAMK** | |  |  |  |  |
|  | PAEDIATRIC MEDICAL KIT **| PMK** | |  |  |  |  |
|  | **AED** | **PHILLIPS** FR1 FR2 FRx |  |  |  |  |
| **HEARTSINE** 350P 450P 500P |
|  | OTHER: | |  |  |  |  |

**IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT MEDAIRE CUSTOMER SERVICES ON +44 1252 517951 |** [**aviation@medaire.com**](mailto:aviation@medaire.com)

# Please ensure the information boxes above are fully completed as an incomplete form will cause a delay in your order being returned to you.

THIS DOCUMENT IS UNCONTROLLED WHEN PRINTED. VERIFY CURRENCY OF DOCUMENT AGAINST QMS.